



**TO: Subcontractors**

**FROM:** Stacy E. Allen

**RE:** Subcontractors Affidavit Immigration Reform & Control Act

**Message:**

You may not be aware of the new law that is now into effect regarding the Security and Immigration Compliance Act.

The law states that each new hire will have to be cleared with the U.S. Department of Homeland Security.

Essentially, this law requires us and our subcontractors to complete an affidavit stating that we will abide by the law. We must keep this document on file for every subcontractor we contract with for each project.

As of yet, we have not received a completed, signed and notarized copy of the Affidavit which was included in your Subcontract with Bowen & Watson, Inc.

Please fully complete the attached Subcontractor Affidavit, including your EEV # and return back to me as quickly as possible.

**\*\* To obtain this EEV User ID # go online to E-Verify Employment Eligibility Verification @ <http://www.dhs.gov/index.shtm>**

Thanks for your help in this matter. Please feel free to contact me if you have any questions.

Stacy E. Allen

Administrative Assistant / Accounts Payable  
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[www.bowen-watson.com](http://www.bowen-watson.com)

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## SUBCONTRACT AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Bowen & Watson, Inc. on behalf of the owner of this project has registered with and is participating in a federal work authorization program\* (any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

\_\_\_\_\_  
EEV/Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Job and Job #

\_\_\_\_\_  
Subcontractor's Company Name

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of the Authorized Officer or Agent

**SUBSCRIBED AND SWORN  
BEFORE ME ON THIS DAY**

\_\_\_\_\_  
DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

\*As of the effective date of O.C.G.A. § 13-10-9, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)